



***Building Better Drivers, One Teen at a Time.***

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## **In-Car (Behind-the-Wheel) Driving Instruction – Parent Documented Drive Lessons**

Texas state law requires that any teen student taking driver education from a commercial school, complete additional driving hours with their parents or another qualified adult. These hours will be referred to as Parent-Log Hours in this documentation.

Students are required to complete a minimum of thirty (30) hours of in-car (behind-the-wheel) instruction in the presence of a licensed adult that is 21 years of age or older and has at least one year of driving experience. Ten (10) of these hours must be at night.

Although a student may drive more than one hour per day with that person, they may only count up to one hour of that instruction per day.

These hours of instruction are in ADDITION to the hours that are required as part of the driving course the student is taking at an approved driving school. The Parent-Log hours must be logged and certified by the responsible parent or guardian. Green Light Driving Academy requires that these hours be completed and logged before the final driver education completion certificate is given to the student.

For a full description of this law and its requirements as well as an excellent guide to use for this instruction, please visit the Texas Department of Licensing & Regulation (TDLR) Website at:

<https://www.tdlr.texas.gov/driver/files/Texas%2030-Hour%20Behind-the-Wheel%20Guide.pdf>

### **Recording Parent-Log Hours for Green Light Driving Academy Students**

Our on-line drive lesson scheduling program (Schedule 2 Drive) will provide a place for logging and documenting the Parent-Log hours. While students cannot start the instructor-led driving instruction until they have completed their scheduled classroom session, a student can begin the Parent-Log hours once they get their permit.

These driving lessons should be tracked on paper (see blank log at the end of the guide above) and once the student is activated on Schedule 2 Drive, these lessons can be transferred to the parent log and tracked there.

The student will be activated after their classroom session is complete and if we have a copy of their instruction permit on file.

If we do not have a copy of their instruction permit on file by the time the classroom session is finished, the account will be activated once we do receive a copy of the permit is provided.

When the student has completed all of the course work at Green Light Driving Academy which includes all of the classroom sessions, all of the instructor-led driving sessions and all of the Parent-Log hours, they will be able to get their final certificate paperwork (form DE-964) from Green Light Driving Academy. This paperwork will allow the student to get their driver's license if they are at least 16 years of age and have held their driving permit for at least 6 months.

The student should strive to have all of the classroom work completed by the time they take their last driving session with GLDA. If the Parent-Log hours are also complete, we'll be able to release the final paperwork.

If not, we will retain the paperwork in our office until this is complete. Contact the office at that time and we will have everything ready for you when you come into the office with your student to sign off. We will go over scheduling the driving test and restrictions that will be applicable when they start to drive alone.

### **How to access the Parent "Behind-the-Wheel" logging on Schedule 2 Drive**

Log into Schedule 2 Drive

1. Go to the Schedule 2 Drive website: [www.schedule2drive.com](http://www.schedule2drive.com)
2. In the Student Login area, choose **TX** for the state of Texas, enter the **Student's Permit #** and the **Student's Birthday**



**Student Login**

State/Province: -- Choose One ▾

Permit/Student ID:

Birthday (MM/DD/YYYY):  /  /

1024 X 768 resolution required

3. Click the **"LOGIN"** button.

Once you have logged in, the **HOME** Page will appear. The **HOME** page tracks your student drive lessons, Parent-Log hours, fees owed, etc. as well as other valuable information.

**SCHEDULE 2 DRIVE**  
Welcome Brady Bogus

- Home
- Schedule Drives
- Parent Log**
- User Profile
- FAQ
- Contact Us
- Privacy Policy

Log Out

Home

**Welcome!**

**Next Scheduled Session:**  
Mon, November 21, 2:00pm-4:00pm

**Drive Hours:**  
Completed: 13 hours  
Required: 80:00 hours

**Observation Hours:**  
Completed: 5 hours  
Required: 80:00 hours

**Parent Log:**  
Total Completed: 6:00 hours  
Total Required: 30:00 hours  
Night Completed: 1:30 hours  
Night Required: 10:00 hours

**Deadline:** November 1, 2018

**Fees:** \$0.00

**Classroom Days to Make-Up:** Days 4, 5

## Entering Parent-Log Hours into Schedule 2 Drive

1. Click on “**Parent Log**” in the Home Page navigator:

**SCHEDULE 2 DRIVE**  
Welcome Brady Bogus

- Home
- Schedule Drives
- Parent Log**
- User Profile
- FAQ
- Contact Us
- Privacy Policy

Log Out

- The Parent Log will be displayed – read the instructions provided. The link to the “Behind-the-Wheel Instruction Guide” is provided as well as a summary of driving lesson standards (“Texas Education Agency Standards”) provided on this screen.

**Parent Log**

**Parent Log: Brady Bogus**

Please review the [Behind-the-Wheel Instruction Guide \(30 Hours\)](#) before beginning the log sheet. The 30 hours of behind-the-wheel practice must be completed in the presence of an adult who meets the requirements of Section 521.222 (d)(2), Transportation Code before the young driver is eligible for a provisional license. **Only one (1) hour of behind-the-wheel instruction per day will count towards the 30 hours regardless of the number of hours the student actually drives in a day.**

To complete the log click the New Entry button and select a Drive Date, Start Time, Drive Length (indicates the time spent supervising the student), identify if the drive occurred at night, enter the name and driver license number of the licensed adult driver, and then select the [Texas Education Agency Standard](#) that was practiced. When complete click the Print Log button to print all entries.

| Total Day and Night Hours                        |               | Night Drives                                     |               |
|--|---------------|--|---------------|
| <b>Total Hours Required:</b>                     | 30 hrs 0 mins | <b>Night Hours Required:</b>                     | 10 hrs 0 mins |
| <b>Total Hours Completed:</b>                    | 6 hrs 0 mins  | <b>Night Hours Completed:</b>                    | 1 hrs 30 mins |
| <b>Total Hours Counted Towards Requirement:*</b> | 4 hrs 0 mins  | <b>Night Hours Counted Towards Requirement:*</b> | 1 hrs 30 mins |

- Click on “**New Entry**” and follow the instructions on the page for logging in the hours. Make sure you indicate whether or not the time driven was at night (the hours between dusk and dawn).

**Enter Drive Details**

**Please enter the details of your drive session:**

\*Date:  (MM/DD/YYYY)

\*Start Time:

\*Length:  hrs  mins

\*Night Drive:

\*Licensed Adult:

Licensed Adult DL:

\*Standard:

[Cancel](#)

NOTE: The “**Start Time**” column is the time the drive lesson began and the “**Drive Length**” is how long the drive lesson lasted. Remember if more than one hour is entered for that session, only one hour of the time will be counted and reflected in the summary.

| Total Day and Night Hours                 |               |
|---|---------------|
| Total Hours Required:                     | 20 hrs 0 mins |
| Total Hours Completed:                    | 5 hrs 0 mins  |
| Total Hours Counted Towards Requirement:* | 1 hrs 0 mins  |

| Night Drives                              |               |
|---|---------------|
| Night Hours Required:                     | 10 hrs 0 mins |
| Night Hours Completed:                    | 0 hrs 0 mins  |
| Night Hours Counted Towards Requirement:* | 0 hrs 0 mins  |

\* The law in the state of Texas allows only one (1) hour of behind-the-wheel instruction per day to count towards the 20 hour requirement regardless of the number of hours the student actually drives in a day.

New Entry

Print Log

| Drive Date | Start Time | Drive Length | Night Drive? | Licensed Adult Name | Licensed Adult DL No. | Comment/Standard Practiced |   |
|------------|------------|--------------|--------------|---------------------|-----------------------|----------------------------|---|
| 10/19/2013 | 8:00AM     | 5h 00m       | No           | testing             | 12345                 | Getting Ready, Starting... |   |

Continue to enter driving lessons taken and the totals will be adjusted accordingly. You can enter more than the requirement minimum; however, you can stop once you have reached the total hours required.

NOTE: Once you have reached the required night hours, you can continue to enter night hours and they will be counted towards your overall hours if you still need them.